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To Whom It May Concern,

The City of New Baltimore Parks & Recreation Department is hosting a “Senior Open House”, this event is held at Walter & Mary Burke Park 36300 Front St. on **Tuesday Aug 27<sup>th</sup>, 2024 from 11:00am - 1:00pm**. The purpose of this event is to bring new participants to join us in New Baltimore Senior group, events and activities. We hope this event reaches over 200 community members over the age of 50 years old.

We are asking local businesses to sponsor this event, by donating gift cards, gift baskets, small prizes, or supplies to help offset our costs and create the best event possible. Donations for door prizes are also welcomed. Please find enclosed information on this event. If you are able to help in any way, please let me know.

Thank you for your careful consideration. If you have any questions or would like further information, please feel free to contact me at 1-586-725-0291 / [kroy@cityofnewbaltimore.org](mailto:kroy@cityofnewbaltimore.org)  
Office hours: (Mon-Fri 8am-4pm)

Sincerely,

Kathy Roy  
City of New Baltimore  
Parks and Recreation Department  
36535 Green St  
New Baltimore, 48047